



**ST LUKE'S C OF E
PRIMARY SCHOOL**

Work Together - Grow Together - Flourish Together

"The kingdom of heaven is like a mustard seed...Though it is the smallest of all seeds, yet when it grows, it is the largest of garden plants and becomes a tree, so that the birds come and perch in its branches".

Matthew 13:31-32

Wednesday 15th January, 2024

Dear Parents/Carers,

Re: Parent's Evening Week

We will be holding our next parent/teacher meeting on Tuesday 11th and Wednesday 12th February.

The meeting will be 10 minutes long and will be held with class teachers in their classrooms. The focus of the meeting will be to discuss how your child's progress over the autumn term to now and for you to share any information with your child's class teacher(s).

If you think your discussion will require longer than 10 minutes, please contact your child's teacher to make alternative arrangements.

Please indicate in order of preference the time slots which will be most suited to yourselves in order of priority, by writing 1, 2 or 3 in your preferred 3 time slots, so that we can organise appointment times – 1 representing your most preferred time and 3 being your least preferred. Appointments will be allocated on a *'first come, first served'* basis.

Please ensure you return your slips no later than Friday 31st January.

Yours sincerely,

Mr. Phillips
Head teacher

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Parent's Evening: Tuesday 11th and Wednesday 12th February

Pupil Name: _____ **Class:** _____

Please indicate in order of preference the 3 time slots which will be best suited to yourselves in order of priority.

	Tuesday 11 th February	Wednesday 12 th February
3.20 pm – 4.00 pm		
4.00 pm – 4.30 pm		
4.30 pm – 5.00 pm		
5.00 pm – 5.30 pm		
5.30 pm – 6.00 pm		

Signed: _____

